

CREST SCHOOL

SCHOOL ADVISORY ENHANCEMENT COUNCIL MEETING



DATE: OCTOBER 18TH, 2023 | TIME: 3:30 PM

<u>Time</u>	<u>Item</u>	<u>Owner</u>
3:30 pm	Welcome	CREST Principal, Lee Mulder
3:35 pm	Called the meeting to order	Chairperson, Melanie Moffat
3:36 pm	Pledge of Allegiance	CREST Student, Jerimiah Gordon
3:37 pm	Purpose and function of the SAEC	Secretary, Tracy Vientos

Purpose and Function of SAEC

The functions of SAEC are as follows: assisting principal with the evaluation and preparation of School Enhancement Plan, assisting in preparation of school's budget, assisting in preparation of continuous improvement plan, facilitation of school communication, advising school of community goals for school, assisting in providing support for school programs.

❖ Establish Quorum	Secretary, Tracy Vientos
○ Attendance for 10/18/2023 SAEC members present:	
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❖ Minutes from last meeting	Secretary, Tracy Vientos
○ Review last meeting minutes/ voted	
• 1 st vote	
• 2 nd vote	

New Business

❖ Review of Media Materials/Books	Media Specialist, Gregg Elliott
❖ Calendar Vote/ SAEC gets one vote	Assistant Principals, Melany Howard & Sean Ear
❖ Principals Report	Principal Lee Mulder
○ October's Red Ribbon week is coming up	
○ 200 bld and its students will support the Haunted Media Center and the Haunted Art Room	
○ First Curriculum Day and CREST EXPO will be October 20 th	
○ CREST Halloween October 31 st (Tuesday)	
○ CREST Thanksgiving Day meal with students November 16 th	

Questions and Comments:

Time:	Item:	Owner:
4:00 pm	Motion to Adjourn meeting <ul style="list-style-type: none">○ Motion to adjourn	Chairperson, Melanie Moffat

Opportunities for Improvement

RED LIGHT – area of school wide concern – Please bring to the committees’ attention any issues or concerns that impacts most students at our school. An example might be a concern with safety of a piece of playground equipment, parent security measures, cafeteria food not being fresh or something occurring in our community that could influence our school in a negative manner.

YELLOW LIGHT – area of concern – This would be areas of concerns that are beginning to surface either with grade levels, groups in the school such as clubs, or special interests. Any example of this might be a concern regarding the temperature being too high when the running club is meeting, parent dissatisfaction with an after-school event, or the cleanliness of a part of the campus.

GREEN LIGHTS – compliments – This is an opportunity to lift out events, processes, or procedures that are working well. Any example might be the way that Open House was conducted or a parent activity that was effective.

The LIGHTS are not meant to be a time to discuss specific concerns regarding an individual staff member or child. This time is meant to view the school organization as a whole
